

GRACE NURSING AND HEALTH SCIENCES INSTITUTE

Motto: Comfort With Care



G.N.M. NURSING

PROSPECTUS 2024

**ADMISSION
HELPLINE NUMBER**

 **+91-8787635839**

 **+91-8575970084** |  **+91-7085288713**

GREETINGS!

The Grace Nursing & Health Sciences Institute (GNHSI) was established on 17th October in the year 2022 with the motto to prepare and mould the nursing students in providing “Comfort with Care” to the individuals, families and communities to maintain optimal health and quality of life endowed with the qualities of love, courage and mercy which are the hallmark of the Nurse.

Our goals is not only to make the students successful in life but also to make them aware of their duties and responsibilities of the current complexities of health management as well as preventive, promotional and rehabilitation healthcare.

At the end of the programme our students are well equipped with knowledge and skills to pursue a career in Nursing. It is with this vision that the Grace Nursing and Heath Sciences Institute was established.

I warmly welcome you to this Institute where your dreams will come true. We have exemplary vision of taking this Institution to greater heights. Happy Learning and stay blessed.

Regards
Mr. Jairus S Thonger
Managing Director
GNHSI

Dear Aspirants,

It is a pleasure for me to introduce The Grace Nursing and Health Sciences Institute Prospectus. This prospectus reflects the program and strength of our Institute. Our Institute was established as a Center of Excellence for nursing education through quality approach and professional development.

Nursing is a noble profession and nurses are committed to love and care for people. Through this profession it touches the heart of the sick and suffering. Hence, academic excellence is not just sufficient to meet the needs of the time. We have to go beyond that to treat people as persons, to help them to achieve great heights and to make them good citizens of tomorrow.

I am glad that our Institute is focusing on the wholesome development of the students personality by inculcating values and by paying equal attention to the development of the body, mind and spirit.

We give attention to the student and emphasize on etiquettes to maintain high degree of discipline and adhering to the code of ethics and professional conduct at all times in fulfilling their duties.

Our Institute together with its parent & affiliated hospitals aim to prepare professionally qualified nurses to meet the health needs of the people. I extend my hearty welcome to all the aspirants who desire to choose nursing as their career. My best wishes for a bright future ahead.



Ms. Waticumla Amlari
Principal

Be Proud to be Nurse, Serve the humanity!

The Nursing Profession is the Noblest of all professions and in immense demand globally, offering a highly rewarding career. As the Vice Principal, I am delighted to introduce you to our esteemed institution, Grace Nursing and Health Sciences Institute, renowned for its commitment to excellence in nursing education and fostering the next generation of healthcare professionals. At Grace Nursing and Health Sciences Institute, our mission is to provide a comprehensive educational experience that not only equips students with the necessary skills and knowledge but also instils in them the values of compassion, integrity, and professionalism.



Ms. Christina Yanthan
Vice Principal

Ensuring that our students receive a comprehensive and cutting edge education, our dedicated faculty members bring a wealth of experience and expertise to the classroom, ensuring that our students receive the highest quality education. Through innovative teaching methods, hands-on clinical experiences, and opportunities for research and professional development, we strive to empower our students to become leaders in the field of nursing.

I invite you to embark on this journey with us and discover the endless possibilities that await you at Grace Nursing and Health Sciences Institute. We look forward to welcoming you into our family and supporting you in your pursuit of a rewarding career in nursing.

OVERVIEW OF THE PROGRAMME

The Grace Nursing and Health Sciences Institute follows the syllabus laid down by the Indian Nursing Council (INC) syllabus which was revised in 2015. This nursing programme is based on education within an academic framework specifically directed to the development of critical thinking skills, competencies and standards required for practice of professional nursing.

The Nursing curriculum allows students to take part in rural and urban health camps, educational field visits etc. Clinical courses offered in both hospital settings and the community provide students with the opportunity to apply theoretical knowledge to practice.

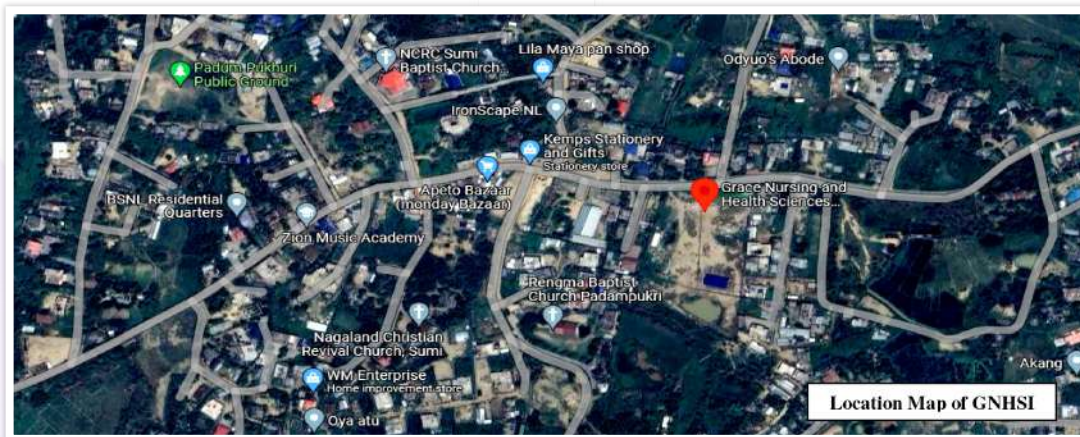


ABOUT US

Grace Nursing and Health Sciences Institute is located at Padum Pukhuri village, Dimapur Nagaland. It was established on 17th October 2022 with Diploma in General Nursing & Midwifery course for 3 years duration with the intake of fifty (50) number of students per annum.

This Institute is approved by Government of Nagaland, Recognized by the Indian Nursing Council and Affiliated to Nagaland Nursing Council.

We have qualified, meritorious and well experienced faculty along with best physical infrastructure facilities, class rooms & well equipped and practice laboratories which transform learning into hands on experience.



OUR VISION & MISSION:

Our vision is to provide comfort with care and to provide knowledge skill based nursing training for all-round development as an individual and a Nursing professional, capable of providing quality care service in different health care setting and do innovative and pioneering work in the field of Nursing practice and education.

Our mission is to achieve our objectives and create a center of excellence in the field of Nursing education and patient care so as to impart quality education and to sustain an institute of learning in which students acquire knowledge, skills & successfully learn to apply it professionally.

OBJECTIVES :

1. To produce knowledgeable competent nurses and midwives with clear thinking skills who are caring, motivated, assertive and well disciplined.
2. To prepare them as responsible individuals in providing promotive, preventive, curative and rehabilitative healthcare services in any healthcare setting.
3. To prepare them for making independent decisions within the scope of practice, protect the rights of individuals and groups and conduct research in areas of nursing practice and apply evidence based practice.

MEDIUM OF INSTRUCTION

Medium of instruction and Examination are in English.

SCOPE OF NURSING

India has long been known as a hub for nurses and often looked upon to supply nurses to the 1st World Nations. Before you look into being a global nurse make sure you know about the equally amazing opportunities in India.

However, Nursing Graduate Nurses after their registration with State Nursing Council have lot of Job opportunities in Govt./Private/Central hospitals and even overseas, they can work as a teacher at College/school of Nursing after graduating in B.Sc Nursing or P.B.B.Sc Nursing.

For their vertical growth avenues are opened for further higher education like M.Sc (N) & Ph.D. There are also various diploma or degree courses in Cardio Thoracic Nursing, Critical Care Nursing, Emergency and Disaster Nursing, Operation Room Nursing, Neuro Science Nursing, Neonatal Nursing, Psychiatric Nursing, Orthopedics & Rehabilitation Nursing, Oncology Nursing & Midwifery Nursing, The Nurse Practitioner Critical Care Programme (NPCC).

FACULTY

We have highly qualified, experienced and dedicated faculty who are responsible for overall development of the students. The faculty takes keen interest in conducting seminars, workshops, symposiums, research projects and practice training in all aspects of nursing.

PHYSICAL FACILITIES

Lecture Halls

The Institute has sufficient and spacious lecture halls for each batch. They are well ventilated. The desks are well spaced out. Each lecture hall has the facility to use latest Audio-Visual teaching aids.

Laboratories

We have spacious with fully equipped laboratories where various procedures have been demonstrated to students and allowed students to practice. Aim is to give complete practical training in each department to develop their knowledge and skill. Laboratories are as follows:

- 1) Nursing Foundation Laboratory cum advanced skill Laboratory
- 2) Community Health Nursing Laboratory
- 3) Maternal and Child Health Nursing (Pediatric) Laboratory
- 4) Nutrition Laboratory
- 5) Pre-clinical Science Laboratory. (Microbiology, Anatomy & Physiology)
- 6) Computer Laboratory

Grace Nursing and Health Sciences Institute is excellently equipped with latest technology where students can learn and enhance their knowledge.

Nursing Foundation Laboratory cum advanced skill Laboratory



Community Health Nursing Laboratory



Maternal and Child Health Nursing (Paediatric) Laboratory



Nutrition Laboratory



Pre clinical Science Laboratory



Computer Laboratory



Library & Internet Facilities

The Institute has excellent library facilities it is spacious and well equipped library boasts of a voluminous collection of the latest edition nursing books and International and National Journals and local Newspapers are available. The library has been provided with Internet facility and students and the faculty have open access to this facility.



Auditorium

The Auditorium is spacious, equipped with latest audio-video facilities with capacity of 350 and is being extensively used for all seminars, guest lectures, symposium, workshop and extracurricular activities.



Clinical facilities

The students are credentialed and privileged to be trained and posted in various affiliated Hospitals and community settings for clinical experience under the careful supervised of the nursing tutors which will pro-mote the student to enhance their clinical competency.

The clinical area's where our students are deployed as per the syllabus are as follows:

1. Nikos Hospital and Research Centre Midland Dimapur.
2. Olive Christian Hospital & Research Centre, 2 ^{1/2} Mile Darogapathar.
3. Zion Hospital & Research Centre Purana Bazaar
4. District Hospital Dimapur
5. State Mental Health Institute Kohima
6. PHC Chumukedima
7. UPHC Burma camp
8. CHC Medziphema
9. Burma camp East Block for Rural community exposure.



Nikos Hospital and Research Centre



Olive Christian Hospital & Research Centre



Zion Hospital & Research Centre

State Mental Health Institute
Kohima

PHC Chumukedima



UPHC Burma camp



Rural community exposure

TRANSPORT

The Institute buses are available for students which enables them to reach all the areas of clinical exposures to Hospitals, community urban / rural, certain field visits and trips of students are provide.

HOSTEL

The course will be completely residential and hostel accommodation will be provided to all the candidates admitted to the Course. Students are accommodated in spacious, well furnished and ventilated rooms provided with all necessary comforts for both Boys and Girls. Hostel and mess facilities are provided for the students within the campus.

All the students will be under the direct supervision of the Hostel Superintendent and Hostel Warden. Application form for admission to hostel can be obtained from the office during the time of admission.

CO CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

The students participate in various co-curricular and extracurricular activities at Institute and at state and national level. The Student Nurses Association is a nationwide organization of nursing students. The SNA unit of GNHSI actively participates in sports, cultural, educational and social activities at state and national levels. For building the intellectual capacity, the students are facilitated to attend various national and international workshops related to medicine and nursing.

WITHDRAWAL FROM THE COURSE

If any student after admission to the programme decides to withdraw voluntarily from the Institute at any time before completing the programme she or he shall have to communicate her or his decision to the Authority of the Institute in writing along with their parent's consent letter and is required to pay the entire course fees in full.

FEE STRUCTURE FOR ACADEMIC SESSION (2024-2027):

- ❖ Students are to make payment in three instalments on time without fail.
- ❖ No refund will be made in any eventuality.

Year	Particulars	Tuition , clinical & transportation fees	Timeline	Hostel & mess fees per month
1st Year GNM	1st Installment fees	Rs. 40,000/-	At the time of Admission	Rs. 5000/-
	2nd Installment fees	Rs. 30,000/-	Before April 2025	
	3rd Installment fees	Rs. 30,000/-	Before August 2025	
	Total	Rs. 1,00,000/-		Rs. 60,000/-
2nd year GNM	1st Installment fees	Rs. 40,000/-	Before Dec 2025	Rs. 5000/-
	2nd Installment fees	Rs. 35,000/-	Before April 2026	
	3rd Installment fees	Rs. 30,000/-	Before August 2026	
	Total	Rs. 1,05,000/-		Rs. 60,000/-
3rd Year GNM	1st Installment fees	Rs. 40,000/-	Before Dec 2026	Rs. 5000/-
	2nd Installment fees	Rs. 30,000/-	Before April 2027	
	3rd Installment fees	Rs. 30,000/-	Before August 2027	
	Total	Rs. 1,00,000/-		Rs. 60,000/-

AMOUNT TO BE PAID AT THE TIME OF ADMISSION FOR 1ST YEAR GNM

Sl. No	Particulars	Fees
1.	1st Installment fees for 1st year GNM	Rs. 40,000/-
2.	Uniform Fees (Two pair of clinical uniform & two pair of theory T-shirt uniform)	Rs. 3000/-
3.	Student Nurses Association of India Membership fees for one time.	Rs. 2000/-
4.	Nagaland Nursing Council Enrollment fees	Rs.3000/-
5.	Hostel Fees for the month of November 2024	Rs. 5000/-
	TOTAL	Rs. 53,000/- (Fifty three thousand only)

ONLINE PAYMENT DETAILS

Account Name : GRACE NURSING AND HEALTH SCIENCES INSTITUTE
Account no : 4128 0786 427
IFSC : SBIN0010762
Branch : Purana Bazar Branch



Scan to Pay

ADMISSION TERMS & CONDITIONS

ELIGIBILITY FOR ADMISSION :

1. Class 10+2 passed in any stream with a minimum of 45% marks.
2. The student must attain the minimum age of 17 years at the time of admission and maximum age limit is 25 years. Admission will be based on marks scored in 10+2 and performance in the Physical Interview.
3. Admission is open for both the genders.
4. Candidate with ANM pass and registered with Nagaland Nursing Council. For ANM/LHV candidates with no age bar.
5. Candidate shall have to be medically fit.

ADMISSION PROCEDURE :

1. Prospectus cum Application form will be available online in GNHSI website at www.gnhsi.org and offline in the Institute w.e.f. 29th April 2024 to 8th June 2024.
2. Registration fees is Rs. 1000/- (One Thousand Only) which is non – refundable.
3. The candidate can download the application form from the website.
4. The candidate has to submit the duly filled application form with all requisite documents to the office during the working hours (9:00 am – 4:00 pm) on or before the last date of registration.
5. Submission of incomplete application form will be rejected.
6. If a candidate is found to have furnished false information or certificate etc or to have concealed any information needed in his/her application, his/her candidature for admission & selection will be cancelled. Fee deposited by him/her shall be forfeited.
7. Selection process for GNM shall be based on personal interview cum merit.
8. The candidates will be allowed for the Interview only if the original certificates and mark sheets are provided at the time of interview.
9. English medium teaching is compulsory hence the candidate can be asked for spoken/writing test at the time of admission.
10. Seat if not claimed, within 14 days after declaration of the Result, seat will be allotted to the next candidate in the waiting list.

Sl. No	Events	Dates
1.	Registration	29th April 2024 to 8th June 2024.
2.	Announcement of shortlisted candidate for Physical Interview.	
3.	Physical Interview for shortlisted candidates with original document for verification	
4.	Declaration of Result for Admission	
5.	Admission Process	
6.	Reporting to the Hostel	26th Oct. 2024
7.	Beginning of theory class	28th Oct. 2024

VERIFICATION OF ORIGINAL DOCUMENTS:

The selected candidates must produce the following documents in original at the time of admission.

1. Passport size photo- 04 nos.

2. Original Class 10 Admit card, Mark sheet and Pass certificate. (4 nos each xerox)
3. Original Class 12 Admit card, Mark sheet and Pass certificate. (4 nos each xerox)
4. Original Mark sheet and course completion certificate in Auxiliary Nursing & Midwifery from the Nursing council (applicable for ANM candidates only). (2 nos xerox)
5. Original Migration Certificate from the respective board last studied.
6. Aadhaar card and Pan Card. (2 nos each Xerox)
7. Original Indigenous inhabitant certificate/Domicile certificate/Schedule Cast/Tribe certification from the Government authority. (4 nos each Xerox)

MEDICAL TEST FOR SELECTED CANDIDATE :

1. Selected candidates will have to undergo all admission formalities including Medical Examination and only the medically fit candidates will be granted admission.
2. The selected candidates are required to submit original Medical Fitness Certificate duly signed from registered Medical Officer from any one of our affiliated Hospitals i.e, Nikos Hospital & research Centre, Olive Christian Hospital, Zion Hospital & Research Centre.
3. The selected candidate has to submit the original test reports of the following investigations CBC, Chest X-Ray, Urine test, blood group

GNM NURSING SUBJECT

FIRST YEAR GNM

Sl. No	Subjects	Total Marks	Internal Assessment	Council Examination	Pass Mark	Duration of Exam (Hrs.)
1	Biological Sciences	100	25	75	50	3
2.	Behavioral Sciences	100	25	75	50	3
3.	Foundation of Nursing	100	25	75	50	3
4.	Community Health Nursing- I	100	25	75	50	3
5.	Computer Education	100	50	50	50	2
6.	English	100	25	75	40	3
7.	Practical - I *Fundamental of Nursing	100	50	50	50	-

SECOND YEAR GNM

Sl.No	Subjects	Total Marks	Internal Assessment	Council Ex-am	Pass Mark	Duration of Exam (Hrs.)
1.	Medical Surgical Nursing-I	100	25	75	50	3
2.	Medical Surgical Nursing-II	100	25	75	50	3
3.	Mental Health Nursing	100	25	75	50	3
4.	Child Health Nursing	100	25	75	50	3
5.	Practical - I Medical Surgical Nursing	100	50	50	50	
6.	Practical - II Child Health Nursing	100	50	50	50	

7.	Practical - III Mental Health Nursing	100	50	50	50	
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THIRD YEAR GNM

Sl.No	Subjects	Total Marks	Internal Assessment	Council Ex-am	Pass Mark	Duration of Exam (Hrs.)
1.	Midwifery & Gynecological Nursing	100	25	75	50	3
2.	Community Health Nursing- II	100	25	75	50	3
3.	Practical - I Midwifery	100	50	50	50	-
4.	Practical –II Community Health Nursing-II	100	50	50	50	

THIRD YEAR GNM PART-II (SCHOOL EXAMINATION)

Sl.No	Subjects	Total Marks	Term Assessment	School Exam	Pass Mark	Duration of Exam (Hrs.)
1.	Nursing Education and Introduction to research and statistics.	100	50	50	50	3
2.	Professional Trends & Adjustment and Nursing administration and Ward Management	100	50	50	50	3

Eligibility for appearing in council examination

- ❖ Must have minimum of 85% attendance in theory and 100% attendance in practical.
- ❖ The Diploma shall not be awarded till the student completes her clinical community requirements.
- ❖ The Cumulative Record Book should be completed.
- ❖ Final exam is conducted by Nagaland Nursing Council annually at the end of each session both theory and practical.

Examination guidelines

- ❖ The GNM Programme shall have one regular examination followed by supplementary examination in a year.
- ❖ The course should be completed in 6 years. However, all previous papers need to be cleared before appearing in the Third-Year Final examination.

Internal School Examination

- ❖ Students must appear all internal test examination as notified from time to time.
- ❖ There will be two Terminal exams T.E-I and T.E-II and one Pre-Council Examination. All students must attend the Internal Examination conducted by the institute before being permitted to appear for the annual council examination.
- ❖ Students who fail consecutively in terminal examination would not be allowed to appear Pre council examination. Also if the students fail in the Pre-Council Examination, then those concerned students will not be allowed to appear the Council Final Examination.
- ❖ Students failing in the Internal Practical Examination would not be allowed to appear for the Council Practical Final Examination.

- ❖ All Internal test examinations and Assignments shall have marks which will be accumulated towards council exam.
- ❖ All the dues should be cleared before the exam. Students will not be allowed to attend the examination if dues remain.
- ❖ Students involved in any unfair or dishonest practice (cheating or copying) during examination will be given “O” and debarred from the rest of the following examination.

ANTIRAGGING MEASURE:

Ragging in any form is strictly prohibited. Preventing the menace of ragging in the Institution and making the campus zero ragging zone will be the moral responsibility and accountability of the entire institution. It must be noted that the institute considers ragging a cognizable offence and will not hesitate to take strong action against the offenders.

Ragging is strictly monitored by the anti-ragging monitoring squad. Those who are caught indulging in ragging will be severely punished with measures like cancellation of admission/ suspension from attending classes/ hostel, debarring from appearing in any test/examination, withholding results Etc.

After the admission is confirmed each student has to give undertaking regarding non involvement in ragging. The names of the Anti- Ragging committee members with their phone numbers are displayed in the notice board. All students are requested to inform them immediately if any form of ragging is practice in the institute or hostel campus.

RULES AND REGULATIONS OF THE INSTITUTE :

A. ACADEMIC RULES

1. Student must be punctual in their classes and come on time. Students are expected to be in the class at least 5 minutes before the commencement of the class.
2. Students should not scribble on tables, chairs, walls etc.
3. Use of cell phone by students is strictly prohibited in class rooms, hospitals and community posting.
4. Students should not damage any of the institute properties like furniture, lab equipments etc, the cost of the damaged property will be compensated from the student.
5. Students are required to maintain ethical and professional standards in behavior both inside and outside the Institute.
6. Regular and punctual attendance in all class activities such as lectures, demonstrations, clinical teaching, practical, class test etc is a must.
7. Students must submit all the class work and homework on time. Late submission will not be accepted.
8. If the students have any problem they should inform the class representative and the class representative will intimate it to the class coordinator. If the problem is not solved by the class coordinator then the class coordinator will present it to the Principal. No students should by-pass the above mentioned channels. Exceptions are allowed only if the problem is utmost urgent/serious.
9. All students are expected to participate in the programmes organized by the institute from time to time.
10. Usage of Intoxicating substances and misbehavior with the staffs or authorities will be directly expelled.
11. Students should have the habit of regularly reading the notice board for circulars from the School/ Hostel authority and Management.

B. RULES FOR UNIFORM AND GROOMING :

1. The uniform code of the school should be followed by all students.
2. Students must be neat and tidy in their full uniform and should be worn correctly both in the school and clinical area.
3. Students are not allowed to wear their uniform beside the curriculum activities.
4. When a situation arises concerning a student's uniform, written requests for the temporary wearing of non-regular items must be referred to the Principal.
5. Students are required to carry their ID cards during school hours, clinical and whenever they are going out.
6. Students should wear their uniform while visiting office.
7. Students should maintain proper personal hygiene i.e, proper grooming, nails cut short, no nail paints.
8. Girls are permitted to wear only a small ear stud. No jewellery like rings, chains/ bangles on hands are allowed and no makeup on the face.
9. Boys must have a short hair cut always long hair will NOT be allowed.
10. Student's hair must be kept clean with no unnatural colors and tied up in a bun with a net at all times. The bun should not be touching the shirt collar and the hair should be of the face.

C. RULES FOR LEAVE :

1. Leave will be granted genuine for emergency cases only.
2. If a student is absent for more than a week without information disciplinary actions will be taken.
3. On the day of return after an absence, the student must bring an application signed by her parents/ guardian stating the reason for the absence and it should be submitted to the Class coordinator.
4. In case of a long sickness, an application must be sent to the school authority with appropriate details written. Parents must not wait to send this intimation until the student recovers.
5. Absence for any other reason would be permitted only with prior permission from the class coordinator and approval by the school authority.
6. Leaving the Institute premises without the proper permission is strictly not allowed. In case the student is found missing from the Hostel/Institute/Hospital parents will be notified and disciplinary action will be taken against the student. The school will no longer be responsible for his/her act as well as his/her safety.
7. After the expiry of night pass, if the student is not reporting to the hostel without permission or absconding from the hostel, their parents will be notified and their night pass will be cancelled thereafter.
8. Students who are not regular to class, absent without permission for class & clinical and those who have failed in their exams will not be given any privileges of day/ night pass and the same would be communicated to the parent/guardian by the class co-ordinator.

D. RULES FOR CLINICAL DUTY :

1. A student nurse is not allowed to receive gift or gratuity of any sort at any time from the patients of the hospital or their relatives.
2. Students are required to maintain ethical and professional standards in behavior both inside and outside the Hospital and Community premises and when in uniform.

3. Each student is responsible for the proper handling and safe custody of any apparatus or equipment that she/he may be using in different nursing laboratory. Misuse or negligence will result in replacement of the particular item by the student. Any willful damage done to the property of the Institute or Hospital will be treated as breach of discipline.
4. Attendance shortage will have to be compensated by clinical duties.
5. Students must be punctual in clinical duties in proper uniform and must report to the concerned unit/ward. Reporting late or leaving the unit/ward early will not be entertained. In case the student has to leave the unit/ward early, prior permission must be taken from the Nursing Tutor.
6. The student must be punctual in submitting their clinical assignments, procedures, demonstrations, viva and other requirements on the stipulated date or else their outing and leaves would be withheld.
7. During clinical duty the students must reach their respective clinical area and leave the area on time.
8. Sleeping during duty hours (Day/Night) are not allowed and will lead to disciplinary action .
9. Parents and guardians are not allowed to meet their children in the hospital and other clinical fields.

E. RULES FOR LIBRARY:

1. Maintain silence in the library at all times.
2. Eatables of any kind are not allowed inside the library.
3. Books cannot be borrowed without a library card.
4. One library card will be provided to each student.
5. Maximum 3 books will be issued for each library card at one time for 7 days only.
6. Renewal of borrowed books can be done for 5 days only.
7. Fine of Rs.5/- per day will be charged after due date.
8. Before entering the students must first register their names in the entry register.
9. Bags and mobile phones are not allowed.
10. Students are not allowed to borrow books using another students library card.
11. Any damage or lost of the books will be replaced by the concern student by paying the full cost of the book.
12. Books are to be kept back at the same place after reading.
13. Magazines, Journals, Reference books and Newspaper cannot be borrowed.
14. Readers should not mark, underline, fold, write or tear pages or otherwise damage the library documents.

F. RULES FOR SICK STUDENT

1. Any health complaints or sickness should be immediately informed to the hostel warden.
2. Self medication is strictly prohibited.
3. Sick students should submit an application to the hostel warden and the same will be forwarded by the warden to the class coordinator.
4. Sick leave will be considered only if it is advised by a clinic doctor or granted by the faculty health in-charge.
5. If the student is suffering from any communicable disease he/she must not mingle with the other hostel inmates and must stay in the sick room only.
6. If any special diet is prescribed to the sick student it must be communicated to

the hostel warden not directly to the mess workers.

7. Hostel warden/ Health In-charge will visit the rooms of sick students. If there is any problem, the student can consult the hostel warden/class coordinator/health in-charge.
8. The Institution is not responsible for any type of disease, medical mishaps or accidents that students may get during the course of training.
9. The student health in-charge should report all the sick students of their class to the hostel warden.
10. Minor illness must be attended at the hospital. In case of serious illness or diseases the Parents/ Guardian will be responsible.
11. Mandatory for parents or guardians to stay with their wards during hospitalization. Students suffering from communicable diseases and chronic sicknesses will be sent home for further care and treatment.

G. HOSTEL RULES :

1. Rooms will be allotted on sharing basis single- room would not be given to any student.
2. Rooms once allocated by Hostel Superintendent and Hostel warden cannot be changed without prior permission.
3. Students should bring articles as specified in the list provided at the time of joining the Hostel. Sharing utilities, plates and cups are strictly prohibited.
4. Students are not allowed to stay inside the hostel room during the class hours without permission.
5. The students should be ready to shift the room as directed by the hostel warden for any reason.
6. The hostel inmates have to sign an inventory register for having received the items in the rooms and should hand over the same in good condition at the time of vacating the hostel. Moving articles from room to room is not allowed. Articles allotted in the room should be handed over to the warden while shifting to another room or leaving the hostel.
7. Before leaving the hostel, clearance has to be obtained from the warden after settlement of dues.
8. For repairs/replacements, the warden should be informed of necessary arrangements.
9. Without prior information, the warden or Assistant Warden have the right to search hostel rooms or students personal belongings at any time to ensure discipline and decorum.
10. Authorities may visit the rooms with the hostel warden at any time.
11. Students are responsible for the cleanliness and upkeep of their hostel room. Wet clothes should not be brought inside the room.
12. Student must be present every day for their hostel Roll call.
13. Students are not allowed to cook or bring pungent foods or mess food to eat inside the hostel room.
14. Students are responsible for the safety of their own personal belonging. Institute authority shall not be responsible for any lost or theft.
15. Use of electrical appliances like heater, water boilers are prohibited. A fine of Rs. 500/- will be levied each time the student is caught using.
16. All students must ensure economical use of water and electricity. Always switch off- the light fan and ensure the closing of taps before leaving the room.
17. Students should not disturb other mates in the hostel like playing loud music,

shouting, laughing and talking loudly during odd hours.

18. Students should strictly maintain their study hours. Cell phones are not allowed during the study hour and shall submit their phones to the hostel warden during study hours.
19. Tight and revealing clothing, shorts are strictly forbidden in the hostel campus. Students should come to the hostel / canteen in proper attire.
20. All students must report any disciplinary matter or problems concerning them or their roommates coming to their notice to the hostel warden.
21. Students are not permitted to convene meetings of any sort in the hostel premises without prior per-mission of Hostel superintendent/ Warden.
22. Celebrations among students and hostel inmates without the prior permission of the Hostel authority are strictly forbidden.

H. RULES FOR OUTING AND NIGHT PASS :

1. Students are allowed to go for outing on 2nd and 4th Saturday during theory block and only on 2nd Saturday during Clinical Posting from 8:00 Am to 4:00 Pm
2. Only the Registered Parents/Guardian are required to call the hostel warden in-case of any emergency.
3. Every student should maintain their night pass book which is to be submitted before three days of leave to Vice Principal forwarded from the Hostel Superintendent. Disobeying of rules, night pass will be cancelled.
4. Students are required to sign in the outing and night pass register every time when they leave the hos-tel premises and when they return mentioning the place of visit, date and time of IN & OUT.
5. Students who leave the campus during working hours for any purpose have to show out pass/ Night pass permission to the security guard signed and permitted by hostel superintendent and vice princi-pal.
6. Parents should submit an application if they permit their ward for commuting by themselves. Night pass is valid for one night only.
7. Full address and phone number of parents and authorized local guardians and other details should be written legibly in the night pass card and night pass register.
8. Students would be permitted to leave the hostel only if their leave form is signed by class coordinator, Principal or Vice-Principal and warden.
9. On return, the student's night pass should be signed by her parents/local guardian. If not, future night passes would be cancelled and a written explanation have to be provided by the student for the same.
10. Night pass would be withheld/ cancelled before and during terminal and Final examinations or if students assignment/ clinical hours are not complete or poor academic performance or misconduct or indiscipline is observed or in case of any school or hostel related concerns. In such a case, the information will be communicated to the parents/guardian prior.

I. MESS RULES

1. Mess fee must be only paid through online mode or cash.
2. Due date for Mess fee will be 15th of every month. It can also be paid in advance for six months or one year.
3. Menu is prepared by the hostel warden and approved by the Managing Board and revised every 6 months.
4. Special meal is served on special occasions, festivals and social nights as jointly decided by the hostel warden and the Managing Authority .

5. Students must be properly dressed up. Night suits/ short dresses/boxers/vest and open/ loose hair are not allowed in the mess hall.
6. Table manners should be followed while having the meals in mess. Eating while walking, sharing plates, not using a spoon etc are strongly forbidden.
7. Food must be consumed in mess only, carrying food outside the mess is not allowed (except for sick students, with prior permission from hostel Warden).
8. Entering the kitchen/ cooking area or cooking in the hostel kitchen by permission only.
9. Students must stick to the mess timing. Meals will not be served before/ after the prescribed timing.
10. The students are divided into batches and a meal time plan would be circulated based on their class/ clinical timing.

GENERAL MEAL TIMING			
Breakfast	Lunch	Tea	Dinner
8:00 AM - 9:00 AM	12:00 PM - 1:00 PM	4:00 PM -5:00 PM	6:00 PM -7:00 PM
*Mess timings are liable to change as per the clinical and class timings			

J. VISITING HOURS

At the time of admission parents/guardians should submit the visitors form with the 2 photos each and contact details of maximum 3 authorized visitors (age above 18 years).

Sl. No	YEAR	VISITING DAYS	VISITOR TIME
1.	1st year GNM	Tuesday	4:00pm to 5:30 pm
2.	2nd year GNM	Wednesday	4:00pm to 5:30 pm
3.	3rd year GNM	Thursday	4:00pm to 5:30 pm

- Only Authorized visitors are allowed on the visiting days during visiting hours as mentioned above.
- Visitor must carry their ID cards while visiting Institute/ hostel for any reason else they won't be allowed to visit.
- No visitors will be allowed in hostel rooms.
- They will be entertained in Visitors room or inside the campus only during the respective day of visiting hours. If any unauthorized person come to visit the student it would be immediately informed to the parents and the security control room for necessary action.
- Standing & talking to visitors outside or sitting in vehicles parked on road is not acceptable, it is strictly forbidden.

K. NIGHT ROLL CALL

1. Attending a night roll call is mandatory for all students. If a student is sick information should be given to hostel warden directly or by his/her roommates to the health in-charge.
2. If a student is absent or found signing proxy for his/her friend she/he will be marked absent & information will be sent to his/her parents and to the Principal.
3. If the students return late after night passes and couldn't report to roll call. The

hostel warden should make a note in the roll number and the student should sign in roll call once she/he reports back to the hostel.

4. If prior permission has been taken for extending night pass the warden should note that information in the roll call register.

L. LOST AND FOUND

1. Lost of property will be at the owners risk.
2. When an item is found, it should be given to the class coordinator or hostel warden to and the owner & return it.

CODE OF CONDUCT FOR STUDENTS:

Every student shall be governed by the Code of Conduct. Any student who is found to be indulging in undesirable activities like ragging, physical assault, verbal assault, damage to institutional property, causing inconvenience to other inmates, habitual late coming and negligence of classes and hostel reporting, any practice of unfair means in examination use of liquor or narcotics substances within the Institute & Hostel premises, any violation of academic or hostel rules and regulations of the Institute. Non Compliance of any of the conduct rules or violation of any other rules defined in this manual will be liable to appropriate rules.

PENALTY:

1. For breach of any one of the code of conduct for the First Time shall be counted as FIRST COUNT which shall be given by a verbal and a letter of warning.
2. For breach of any one of the code of conduct for the second time shall be counted a SECOND COUNT which shall be given a letter of warning and parents will be informed and called by taking an explanation and apology from the student supported by the undertaking from the parents.
3. For breach of any code of conduct for the third time shall be counted as THIRD AND FINAL COUNT by which she/he shall be Terminated/ Expelled from the Institution as per the discretion of the Institute Authority.

ALTERATIONS & AMENDMENTS

The management reserves the right of amending, altering, adding or deleting any provisions of the prospectus including enhancing the fees or amending any other rules. Interpretations of any of the provisions of the prospectus shall also rest with the management and the decision of the management with regard to such interpretation shall be binding on everybody concerned.

INFORMATION TO PARENTS/ GUARDIANS:

We sincerely seek your cooperation for the successful upliftment of your ward. A close, consistent and integrated interaction between the Institute and the guardian is most essentially required. The process of learning is always like two way traffic. Therefore, to see an efficient functioning of the Institute you are kindly requested to lend a helping and cooperating hand.

PHOTO GALLERY

